

defined as:

- (1) The proportion of time devoted to sponsored projects, teaching, clinical practice, and other activities, expressed as a percentage of total university activity, or one-hundred percent effort. The denominator of the effort percentage must always be total university effort, irrespective of the total number of hours worked during the effort reporting period.
- (E) The effort devoted to a sponsored project should be consistent with the plan that was proposed to the sponsoring agency and agreed to at the time of the award. All principal investigators, faculty and academic staff who are involved in proposing, executing, directing, or managing sponsored projects are responsible for:
- (1) Understanding the fundamentals of effort and commitment management and effort certification.
 - (2) Proposing, expending, and managing effort in accordance with all sponsoring agency regulations, university rules, policies and procedures and applicable law.
 - (3) Completing the required training and educational programs associated with effort reporting.
- (F) This policy is created in order to:
- (1) Comply with provisions of the federal office of management and budget's circular A-21 (cost principles for educational institutions) regarding effort certification and other relevant sponsor requirements.
 - (2) Provide clear direction to faculty and staff for determining effort when preparing proposals and subsequently verifying effort.
 - (3) Promote the best possible alignment between faculty and staff activity and funding sources and, in so doing, enhance work at the university of Akron.
 - (4) Establish expectations for tracking and confirming the certification of effort by university personnel.

Replaces: 3359-11-24

Effective: 01/31/2015

Certification:

Ted A. Mallo
Secretary
Board of Trustees

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